

EQUIPMENT NEEDS ASSESSMENT APPLICATION
Fall 2015

Name of Person Submitting Request:	Melinda Fogle Oliver
Program or Service Area:	Theatre Arts
Division:	Humanities
Date of Last Program Efficacy:	2012
What rating was given?	Continuation
Equipment Requested	Commercial Garment Steamer
Amount Requested:	\$300.00
Strategic Initiatives Addressed: (See Appendix A: http://tinyurl.com/15oqoxm)	Student Success, Campus Culture, Climate

NOTE: To facilitate ranking by the committee, submit separate requests for each item; however, multiple items can be submitted as one request if it is required that the equipment is packaged together.

Replacement Additional X

1. Provide a rationale for your request.

The Theatre Arts Department produces two full length productions per year. The Music Department also produces an Opera each semester. The casts for these productions can reach up to 40 performers playing multiple characters. The new transfer degree in Theatre Arts has been approved by the state, and a major requirement for the degree is a course in Costuming. Now that the Auditorium and curriculum have been updated, we need the appropriate equipment. A commercial steamer would help the costume and wardrobe crews prepare and maintain costumes for large productions. The steamer would allow students to not only understand the process of costume maintenance, but also to build skills in costuming according to industry standards.

2. Indicate how the content of the latest Program Efficacy Report and current EMP data support this request. How is the request tied to program planning? (*Reference the page number(s) where the information can be found on Program Efficacy.*)

The EMP indicates a goal of presenting quality performances for the campus and community. In order to achieve this, costumes must be washed and pressed between performances.

3. Indicate if there is additional information you wish the committee to consider (*for example, regulatory information, compliance, updated efficiency, student success data, planning, etc.*).

Costume construction provides students with valuable job and life skills. Los Angeles and Las Vegas are hubs for high-paying technical theatre jobs. Whether students are preparing to enter the industry or to transfer to continue their studies, we need to prepare them to work with the appropriate equipment and techniques.

4. Evaluation of initial cost, as well as related costs (including any ongoing maintenance or updates) and identification of any alternative or ongoing funding sources (*for example Department, Budget, Perkins, Grants, etc.*).

The initial cost of the steamer is \$300, and there are no ongoing costs associated with this equipment.

5. What are the consequences of not funding this equipment?

The students may learn the theory of Costuming, but they will not have the equipment to develop the skills required by the course, the degree, and the industry. The department will not be able to fully implement the state-approved AA-T.